Code of Conduct

LKAB Group | Version 5, 2024



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About the Code of Conduct

The Code of Conduct applies to all employees and describes how we at LKAB are to conduct ourselves – towards each other, towards our business partners and towards the surrounding community. It is based on our values and on our wish to set an example both in business and in the community. Acting ethically creates trust, which in turn paves the way for successful business operations.

The Code of Conduct does not provide all the answers as to how individual employees shall act in different situations. Always use your common sense and let the questions below guide you in your decisions.

Is it legal?

Is it ethical?

Can my decision affect trust and confidence in LKAB?

How would I react if someone else did what I am doing?

We can all be confronted with difficult situations and there is not always an easy answer to what is the right course of action, so never hesitate to ask a colleague or manager if you feel unsure. From the CEO

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"It is how we act in our day-to-day work that builds trust in LKAB" - Jan Moström, President and CEO

We are the ones who decide how well LKAB does

Dear employee,

LKAB is one of Sweden's oldest industrial companies, and for more than a century has been an important cog in Swedish export industry and industrial development. Through the years we have also expanded our minerals, services, and engineering portfolio on the international market. With great commitment and a strong sense of responsibility we have worked to live up to the highest standards of responsible enterprise. And we will continue to do so! Our transition to a new world standard for mining, production of carbon-dioxide-free sponge iron and extraction of critical minerals that are necessary for a greener society implies a further step in the fulfilment of our responsibility. All of this contributes to a strong and successful company, both financially and socially. As LKAB's CEO, I want to emphasize that it is through our actions in our day-to-day work that we build up the reputation and trust for which LKAB is known by our employees, owner, customers, suppliers and other stakeholders. Right from the start our work has focused on high quality, which has been possible thanks to all the skilled employees who together form the backbone of the LKAB Group. Our values – Committed, Innovative, Responsible – form the basis of our updated Code of Conduct. It applies to everyone within the LKAB Group, and I urge you as an employee to study the Code carefully and complete the training for the Code of Conduct.

In my meetings with you, our employees, I have found you very knowledgeable and keen to create the best conceivable conditions for the future. Together we must harness this potential. It is up to us to raise our sights and look at how we work and how we manage our business.

We are the ones who decide how well LKAB does. Together we make it possible for LKAB to be a successful company.

Jan Moström, President and CEO

The foundation for our Code of Conduct

LKAB's Code of Conduct is based on international guidelines, our management philosophy policy and is reinforced by our values – Committed, Innovative and Responsible. The Code of Conduct provides a framework for how we should act and what our surroundings can expect of us.

General guidelines

LKAB's Code of Conduct is based on the following international guidelines:

- UN Global Compact
- UN Guiding Principles on Business and Human Rights
- OECD Guidelines for Multinational Enterprises
- Children's Rights and Business Principles

We condemn all forms of corruption and fraud and require transparency, integrity, and honesty throughout our value chain, in all countries. Similarly, we dissociate ourselves from child labour, forced labour and working conditions that may be seen as harmful, offensive, or downright dangerous.

What customers and suppliers can expect of us

LKAB is a significant employer in many of our operating locations and we conduct ourselves in a business-like, professional, and impartial manner in our relations with suppliers and contractors. LKAB strive for long-term business relationships founded on trust and the mutual creation of value. Our Code of Conduct provides a framework for how we shall act and what those around us can expect of us as a company. We also make demands of our suppliers. Our Supplier Code of Conduct is based on our own code of conduct and contains several basic requirements regarding sustainability that every supplier shall accept in order to do business with us. The Supplier Code of Conduct is available in multiple languages.

More information can be found on LKAB's external website.



International guidelines

UN Global Compact

The UN Global Compact is an appeal to global commerce to embrace sustainable business methods. LKAB supports and abides by the Compact's ten principles for human rights, labour conditions and terms of employment, the environment and anti-corruption.

Read more at <u>www.unglobalcompact.org</u>

Children's Rights and Business Principles (CRBP)

Children's rights are an important investment for the future. By safeguarding these rights we help build strong, well-educated societies that are crucial to creating a stable, all-embracing and productive business environment. LKAB supports the Children's Rights and Business Principles (CRBP), also known as the Principles, that were developed by the UN Global Compact, Save the Children and UNICEF and which are the first comprehensive guidelines for what companies can do in the workplace, the market and in the community to respect and support children's rights.

Read more at <u>www.childrenandbusiness.org</u>

UN Guiding Principles on Business and Human Rights

LKAB abides by the recommendation unanimously adopted by the UN Human Rights Council in 2011. The recommendation is aimed at all states and all companies and takes the form of guiding principles concerning:

- the state's responsibility to protect the rights of individuals against infringement by private operators, including companies
- the responsibility of commerce to respect human rights
- effective judicial recourse for individuals who consider their human rights to have been abused

Read more at <u>www.regeringen.se</u>

OECD Guidelines for Multinational Enterprises

Countries adhering to the OECD guidelines encourage enterprises to follow the guidelines and make economic, environmental and social progress and to minimize the difficulties to which their various operations may give rise. The government collaborates with enterprises, trades unions and non-governmental organisations in these efforts. The Swedish state and LKAB abide by the OECD guidelines.

Read more at <u>www.oecd.org</u>

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In the workplace

LKAB seeks to be an attractive employer that contributes to equal opportunities and a stimulating, healthy working life. An inclusive culture within the organisation generates engagement, more innovative solutions, and better products where our combined achievements, in turn, lead to increased delivery capability and robust results.

A safe and healthy work environment

Our work environment must be safe and sound. In accordance with the company's sustainability policy, our co-workers have a mutual responsibility to prevent work-related ill-health and accidents. Since we believe that our behaviour is the foundation for creating safe and sound workplaces, six golden rules serve as a guide for how we should behave in relation to one another and in the workplace. The Golden Rules are: Recognise and praise good behaviour. Lead by example. Let's talk. Always challenge acts that could cause harm. Stop and think – What could go wrong? Never bypass a system designed to prevent harm.

Diversity and equality

Lead by

example

Each employee adds to LKAB's diversity by contributing different skills, qualities, experiences and backgrounds. We believe that diversity and equality enhance the profitability of the business and make it a more attractive employer. This idea characterises our recruitment and the way we work. We will not tolerate discrimination against LKAB's employees on the grounds of age, gender, transgender identity or expression, religion, or other belief, national or ethnic affiliation, for example, minorities and indigenous peoples, sexual orientation, or any impairment. Neither do we allow any kind of abuse, harassment, or selective treatment, and we work actively to counter both direct and indirect or unconscious discrimination. As an employee, you are encouraged to report any abuse or harassment to your line manager, safety representative or to the SpeakUp whistleblower system, where you can remain anonymous. Managers have a duty to take action in accordance with procedures in the business management system in the event of abusive discrimination and harassment.

In order to recruit and retain employees it is important that our workplaces are characterized by a positive view of parenthood and that this shall not form any kind of obstacle to a career within LKAB.

Our external impact - environment and climate

We take responsibility for minimising our environmental impact and will also work to encourage our contractors, suppliers, and other stakeholders to take responsibility for their own operations. Our goal is to achieve carbon-free processes and products by 2045, and gradually reduce our climate impact during the period up until that time, while improving our energy efficiency not only in every part of our operation, but also together with our suppliers and customers.

The Golden Rules

Read more about our Golden Rules on the intranet.



Recognise and praise good behaviour



Let's talk



Always challenge acts that could cause harm



Stop and think -

what could go wrong?

Never bypass a system

designed to prevent harm.

When we do business

When we do business

High levels of business ethics and a professional approach create trust in LKAB, which in turn lays the foundations for successful business operations.

The company's resources and information

We use the company's resources carefully. The company's resources are not there for personal use. If you are unsure where to draw the line, ask your immediate manager. We work actively on data security to ensure accessibility, accuracy, confidentiality, and traceability. This encompasses the protection of business-critical information, stored data, company property and personal privacy. If you are unsure what constitutes confidential information, ask your immediate manager.

Taxes

At LKAB we have a clear responsibility to work in accordance with tax legislation and guidelines, both nationally and internationally. We do not use contrived tax structures intended for tax evasion. In our relations with tax authorities, we act transparently and provide insight into our business. To enable this, we shall secure relevant expertise and resources.

Secondary occupations

As an employee of LKAB, it is important that you do not have a secondary occupation that competes with our operations, affects our work or which may harm LKAB's reputation or put you in a position where your impartiality is jeopardised. Secondary occupations are to be approved by your immediate manager.

Purchasing and choice of supplier

Here at LKAB we have routines that govern our purchasing. You, as an employee, must follow these routines and use the appointed buyers. Our buyers assess the suppliers' business ethics and ensure that we have negotiated prices and terms of supply.

Conflicts of interest and bias

As an employee, you shall not deal with business matters or issues that involve your family, close relations or where you may be perceived as acting in your own interests or in the interests of those close to you. All employees are responsible for informing and advising their immediate managers and the purchasing department if there is a potential conflict of interest or potential for bias.

Entertainment, gifts and other benefits

LKAB works actively to prevent any kind of corruption. Bribes, hidden commissions and other illegal or unethical benefits are not permitted. We do not participate in any business activity that we cannot openly support. LKAB employees neither give nor accept inappropriate compensation in the form of gifts, services, travel, or entertainment that could lead to their standing being called into question. Further information is available in the governing document that deals with entertainment, gifts, and other benefits.

Sponsorship

LKAB is actively involved in sponsorship and donations. The donations go mainly to culture, sport, research, and education where LKAB operates. Sponsorship matters in Sweden are dealt with by LKAB's sponsorship team. In other countries sponsorship is managed by the subsidiary CEO.



Guidance when we do business

- We respect the legislation in force in each country.
- As an employee, you never accept or proffer gifts, benefits or services or make other propositions that may call your impartiality or commercial professional ism into question.
- Our employees never exploit any advantage that their employment at LKAB may provide in respect of third parties.
- In the performance of their duties, our employees never accept offers or discounts from suppliers that are aimed at them as a private individual.
- We never get Involved in projects or transactions that could result in us aiding or abetting corruption.
- We show restraint in all forms of entertainment, be we the host or the guest.
- We adhere strictly to the special requirements that apply to business relationships in the public sector.
- Representation and gifts shall be conducted in accordance with applicable legislation. Any gifts to the company should be recorded in our gift registry through LKAB's Chief Legal Officer or the CEO of subsidiary companies.
- When travelling on business you are representing LKAB and are expected to behave in a responsible manner.
- Entertainment and gifts are to be in accordance with the relevant legislation.

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Compliance with the Code of Conduct

LKAB's management has overall responsibility for the Code of Conduct. Together we all have a responsibility to comply with the Code and to report deviations and breaches.

Everyone has a responsibility to comply with the Code of Conduct

Every employee has a responsibility to comply with the Code of Conduct and with applicable laws, rules, guidelines and policies. Managers are responsible for the information being spread throughout the organization. Managers have a particular responsibility to provide their staff with conditions that allow them to act in accordance with the Code of Conduct and to support their employees on ethical matters. LKAB's management is responsible through the sustainability department for updating the Code of Conduct and for associated training.

Training

LKAB offers interactive training on the Code of Conduct. This is mandatory for all employees and shall form part of the induction process for all new employees. The training is available in Swedish, Norwegian and English and is also available as instructor-led training in other languages or where staff do not have a personal computer. In the case of significant changes to the Code of Conduct, all employees shall be informed, and they will be encouraged to undergo the training again.

When we do business

General policies

LKAB is wholly state-owned by the Swedish government. Our owner's requirements and guidelines are summarized in the ownership policy for state-owned enterprises and our mission, vision and strategy form the framework for our business. Our values guide us all to act in a responsible way, in cooperation with our stakeholders and with confidence in our business environment. As part of the company's governance, LKAB's Board of Directors has adopted this Code of Conduct and a number of policies for the business.



Code of Conduct

Forms the basis for how each person within the Group should act towards internal and external stakeholders. LKAB's operations must be characterized by a high standard of business ethics and integrity.



Policy documents

Sustainability Policy

LKAB's mission is to utilise iron ore and mineral resources in a responsible way and to secure lasting competitive ness and long-term value creation. Our goal is a business that is sustainable in the long term, in which diversity is an asset. We will get there through zero accidents and illness, by showing respect for human rights and by minimising negative impact and energy consumption.

Insider Policy

Shall ensure that LKAB manages insider information correctly and that insider trading does not occur.

Risk Management Policy

Describes how LKAB ensures the work with risk management within the group to create the best possible conditions for business to achieve their strategic goals. The organization need to have an understanding of and preparedness around how strategic risks must be identified, prioritized, managed and followed up.

Finance Policy

Shall ensure that all the Group's financial risks are identified, reported and, where relevant, managed in accordance with the wishes of the Board and the company's executive management.

If you would like to know more about the Code of Conduct or associated policies, search on the intranet or at www.lkab.com or contact the sustainability department.



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